

DDA Registry  
File Personnel

STATINTL

Assistant to the DDCI

7E 31 Hqs

Att: DDA 77-2743

Lew:

As you will note in the attached memorandum, our acceptance of a White House Fellow has been endorsed by Hank Knoche but as yet has not been discussed with the Director. The nature of the program is such that the Director should personally address himself to it. Would you be good enough, as a matter of priority, to get this matter to Hank's attention immediately upon his return so that he might confer with the Director. We should take action on this matter no later than the week of 30 May 1977.

/s/ Jack Blake

John F. Blake

STATOTHR

Deputy Director for Administration  
7D 24 Hqs, [REDACTED]

17 May 77

DDA:JFBlake:kmg (17 May 77)

Distribution

- Orig RS - Ass't to DDCI w/Orig of Att
- ☒ - DDA Subject w/cy of Att + background
- 1 - DDA Chrono
- 1 - JFB Chrono

DDA 77-2743: Memo dtd 12 May 77 to DDA fr D/Pers, subj: Appointment of a White House Fellow to the CIA

DD/A Registry
77-2743

12 MAY 1977

MEMORANDUM FOR: Deputy Director for Administration

FROM : F. W. M. Janney  
Director of Personnel

SUBJECT : Appointment of a White House Fellow  
to the CIA

1. I have been in contact with the President's Commission on White House Fellowships at their initiative since 4 May concerning the possible appointment of a Fellow this summer to this Agency. As you may remember, the subject came up in July 1976 and Mr. Bush punted on the basis that there was not enough time left to effect the proper security processing before the 1 September date of appointment. You may also remember that last year, in addition to several previous years, the Agency has hosted White House Fellows for a luncheon or dinner gathering to brief them on the Agency.

2. This year on 7 January the Agency received a letter from the Director of the Commission addressed to Mr. Sorensen, congratulating him on his selection as the Director and again approaching us to accept a White House Fellow. Mr. Knoche responded on 21 January saying that we would appreciate receiving a nomination as soon as practicable and that he could not speak for the new Director but believed that he would share Mr. Knoche's interest in participating in the program. Mr. Knoche received an answer dated 28 January which said that the Fellows would be named by the President on 23 May and would be interviewed by the principals involved (in this case the DCI) during the period 20-24 June. At the end of that week, and certainly not later than the following Monday morning, all assignments should be completed and

our processing procedures could then begin at once. I met with Mr. Landis Jones, the new Director of the President's Commission on White House Fellowships, on 11 May to discuss the possibilities. In addition to the attached briefing sheet on White House Fellowships, I would note that:

(a) the salary of the Fellow is of course paid by the Agency;

(b) the GS rating on which the salary is based is set by the Agency and ranges from GS-12 to the maximum desired by the Commission of GS-15/3;

(c) there is no planned leave;

(d) approximately 25 workdays are involved with travel, including some overseas, determined by the Commission; and

(e) there are two to three seminars scheduled per week by the Commission at which the Fellows are addressed by various Government officials, often of Cabinet rank.

3. I was careful to advise Mr. Jones that in the course of our processing we would insist on polygraphing the applicant, and he foresaw no problem.

4. As the situation now stands, I should get back to Mr. Jones in the near future, hopefully within the next week. Presumably, you will wish to discuss this matter with the Director to determine his desire. Additionally, we may need to consider exactly what kind of program should be blocked out for a White House Fellow. Obviously, the Commission envisions the broadest possible experience we can devise.

(Signed) F. W. M. Janney

F. W. M. Janney

Att

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- 0 & 1 - Add
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BRIEFING SHEET -- WHITE HOUSE FELLOWSHIPS

Tenure of Program: Since 1964.

Purpose & Eligibility: Especially promising young leaders are identified. Aim is to provide them with a year of exposure to, involvement with, and education in the making of public policy and the exercise of public leadership. Excludes civilian Federal Government employees; however, career military personnel may be selected, but not assigned to an Agency where they may serve during military careers.

Selection: Ages 23 to 36, U.S. citizens, nationwide competition. Not more than nineteen individuals selected.

Current White House Fellows: Include a Lieutenant Colonel, USA, the Conductor and Musical Director of the Colorado Springs Symphony Orchestra, attorneys, assistant professors, and the Jerusalem bureau chief of the Los Angeles Times.

Timing: White House Fellows will be named by President on 23 May 1977, and potential principals (DCI-Admiral Turner) will interview them during the period 20-24 June. At the end of the week of 24 June, agencies should know whether they will or will not be assigned a White House Fellow. Fellowships run from 1 September through 31 August.

Assignments: Each assigned, typically as special assistant to the Vice President, a member of the Cabinet, the head of an independent Executive Branch agency, or a principal member of the President's staff. Actual nature of assignment varies with particular talents and interests of the Fellow. Ideally, by end of year, most Fellows will have written speeches, attended conferences, supervised staff work, reviewed or helped draft proposed legislation, answered Congressional inquiries, chaired meetings, drafted reports, conducted briefings, etc.

Background: This Agency has never had a White House Fellow, but the matter was raised with Mr. Bush, who advised the Director of the Commission on White House Fellowships that this Agency would be willing to accept a White House Fellow. Mr. Knoche, while stating that he could not speak for Mr. Bush's successor, stated to the Director of the Commission that he believed that Mr. Bush's successor would share his interest in participating in this program.

Recent correspondence and brochure attached.

# OFFICIAL ROUTING SLIP

Approved For Release 2002/01/10 : CIA-RDP80-00473A000400100002-9

TO	NAME AND ADDRESS	DATE	INITIALS
1	EO/DDA	13 MAY 1977	<i>[Signature]</i>
2			
3			
4	ADDA	16 MAY 1977	<i>[Signature]</i>
5			
6	DDA		

<input type="checkbox"/> ACTION	<input type="checkbox"/> DIRECT REPLY	<input type="checkbox"/> PREPARE REPLY
<input type="checkbox"/> APPROVAL	<input type="checkbox"/> DISPATCH	<input type="checkbox"/> RECOMMENDATION
<input type="checkbox"/> COMMENT	<input type="checkbox"/> FILE	<input type="checkbox"/> RETURN
<input type="checkbox"/> CONCURRENCE	<input type="checkbox"/> INFORMATION	<input type="checkbox"/> SIGNATURE

## Remarks:

*Janney met with Director of White House Fellows re assigning WH fellows to Gary.*

FOLD HERE TO RETURN TO SENDER

FROM: NAME, ADDRESS AND PHONE NO.

DATE

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